

FRATERNITY & SORORITY LIFE

résumé experience examples

SUMMARY format

ACTIVITIES/HONORS

- Delta Phi Epsilon**, 20XX- Present
- New Member Educator, 20XX- 20XX
- Panhellenic Council Representative, 20XX- 20XX

LEADERSHIP

Sigma Alpha Iota International Women's Music Fraternity, Kappa Tau Chapter

President - 20XX-20XX

- Recipient of the National Collegiate Chapter Service Award, and the Province Chapter Achievement Award
- Coordinated Province Day 20XX

Corresponding Secretary - 20XX-20XX

Active Member - 20XX – *Present*

ACTIVITIES

Institution of Management Accountants, 20XX-20XX

- Co-Founder, 20XX
- Secretary, 20XX-20XX

Epsilon Chi Chapter of Alpha Sigma Phi-February 20XX-Present

- Inter-Fraternity Council Representative, 20XX-20XX

Inter-Fraternity Council Representative, 20XX-20XX

College Track and Field- November 20XX-20XX

MEMBERSHIPS/DEVELOPMENTAL OPPORTUNITIES

Alpha Psi Omega Theatre Honorary Fraternity

-Master of Ceremonies on leadership council

Alpha Sigma Phi

-Brother of Epsilon Chi chapter

-Recruitment chair for 20XX new member class

-Alumni Chair, 20XX

ACTIVITIES/HONORS

Pi Phi Epsilon Sorority - Scholarship Chair

Panhellenic Council - Representative for Pi Phi Epsilon

PRSSA Member - Public Relations Student Society of America

Capital University Women's Tennis – starting player

WCXU Radio – DJ for weekly program for campus online station

DETAILED

LEADERSHIP EXPERIENCE

Secretary, November 20XX – November 20XX
CAPITAL UNIVERSITY INTER-FRATERNITY COUNCIL

- Interim Parliamentarian (January 20XX – March 20XX)
- Co-Wrote the IFC Accountability Policy

Secretary, November 20XX – November 20XX
ALPHA SIGMA PHI – EPSILON CHI

- Attended Grand Chapter 20XX, Elevate 20XX Leadership Conference
- Awarded Best Chapter Operations 20XX
- Coordinated calendar events and kept chapter records

LEADERSHIP (ALPHA SIGMA PHI FRATERNITY EXPERIENCE)

Operations Advisor, December 20XX-Present
THE OHIO STATE UNIVERSITY, Columbus, Ohio

- Directly advise the Vice President of the chapter in regards to chapter operations
- Provide mentorship to executive board members of the chapter

President, December 20XX- December 20XX
CAPITAL UNIVERSITY, Bexley, Ohio

- Led organization to receive numerous national awards including Phi Pi Phi Silver Cup
- Assisted fraternity in receiving philanthropy of the year campus award
- Worked with other organizational leaders to rekindle the movement towards purposeful Fraternity and Sorority relations on campus

Scholarship Director November 20XX- December 20XX
CAPITAL UNIVERSITY, Bexley, Ohio

- Directed the chapter to the highest GPA average in its history
- Conducted study tables giving members a safe environment to learn and improve grade point average
- Worked with faculty to provide members with outlets to different tutors to fit their needs

Standards Board Representative March 20XX-November 20XX
CAPITAL UNIVERSITY, Bexley, Ohio

- Listened to and evaluated cases that pertained to the fraternity
- Helped in developing sanctions for the cases

FRATERNAL INVOLVEMENT

Events Coordinator - ALPHA SIGMA PHI (Feb 20XX – Jan 20XX)

- Planned all social events with collaborating organizations
- Organized a weekend formal in Indianapolis which included dinner, dance and hotel
- Created invitations and advertising flyers

Programming Director - INTERFRATERNAL COUNCIL EXEC BOARD (Sept 20XX-Jan 20XX)

- Planned events for the eight fraternities and sororities on campus
- Oversaw activities such as Greek Week, Lip Sync and the annual banquet
- Offered academic incentives for high GPAs and improvements

LEADERSHIP

PHI KAPPA PSI FRATERNITY

President, May 20XX - October 20XX

- Re-constructed the constitution, and implemented bylaws
- Transitioned to Fall elections to line up better with Capital University
- Worked with other fraternities to set up the Inter-Fraternity Council
- Implemented a new position, and committees to increase efficiency of Fraternity
- Served as external voice for the members of the Fraternity to the University
- Maintained and managed executive board, and chairs to increase Fraternity productivity

Service Chair, May 20XX - May 20XX

- Implemented service projects for Fraternity members
- Maintained records of Fraternity member service hours

Inter-Fraternity Representative, May 20XX - May 20XX

- Served as representative of the Fraternity to the Fraternity and Sorority Life community
- Provided input and implementation on various subjects of Fraternity and Sorority Life
- Represented University at the Association of Fraternal Leadership and Values Conference
- Assisted in the transition from Fraternity and Sorority Council to Inter-Fraternity and Panhellenic Councils

Co-Philanthropy Chair, May 20XX - May 20XX

- Raised \$2500 through programming for Girl Effect
- Philanthropy provides scholastic opportunities to girls in third world countries

CAMPUS ACTIVITIES & LEADERSHIP

Founding Sister of the Iota Omicron Chapter, *September 20XX – Present*

Phi Sigma Sigma

CAPITAL UNIVERSITY, Bexley Ohio

- Established the second national sorority on Capital University's campus, which promoted the campus-wide transition from local to national organizations
- Manage mission, recruitment, and service information on the Iota Omicron website
- Coordinate service events such as the Making Strides Against Breast Cancer walk and Take Back the Night, raising money for the American Cancer Society and battered women's shelters

Member, *October 20XX – Present*

Phi Sigma Sigma

- Assist the community and raise funds for charitable causes such as the Cancer Research Project, Arthritis Fund, Heart Fund, Knights Templar, Eye Foundation, and the Shriner's Hospital

Co-Service Coordinator, *October 20XX – September 20XX*

Phi Sigma Sigma

CAPITAL UNIVERSITY, Bexley Ohio

- Worked alongside a fellow sorority sister in coordinating service events for charity. We established the tradition of participating in Making Strides Against Breast Cancer
- Managed funds to sponsor a child in the Philippines
- Constructed service projects throughout the year