

CAPITAL UNIVERSITY NURSING ACCELERATED PROGRAM (C-NAP) APPLICATION AND PROGRAM INFORMATION

The information provided in this document provides an overview of the program so you can make an informed decision about applying. It provides the admission criteria and expectations for the content of the essay, as well as instructions to access the application and reference forms.

PROGRAM OVERVIEW

C-NAP BSN Program

C-NAP is a pre-licensure Bachelor of Science in Nursing (BSN) degree program designed for people who have completed a baccalaureate or higher degree in a non-nursing field. The course of study is a prescribed, full-time program that will take 20 months to complete (five consecutive semesters). Key features include:

- The program consists of five total consecutive semester terms; fall and winter/spring are 15 weeks plus a final examination week; the summer term is 12 weeks;
- Each cohort (group) begins in August, at the beginning of the academic calendar year (there is no “start date” other than in August) and completes 20 months later (e.g. those admitted in August 2009 and moving seamlessly through the program will graduate in May 2011);
- Each term consists of 12 or 13 credit hours (the equivalent of 3 courses per term);
- Clinical experience is incorporated into the program beginning with the first term (semester);
- Four master’s level courses are integrated throughout the program, and comprise the “core” (approximately 1/3) of the master’s program;
 - Successful completion of these master’s level “core courses” are required courses for C-NAP BSN degree completion
 - These courses generally transfer to other master’s programs, including those that offer nurse practitioner and other specialty tracks not available at Capital University
- Optional short-term study or service/learning abroad or within the U.S. is possible. These opportunities are competitive, that is, students apply for the opportunity to participate. Travel is self-pay.
 - These opportunities are available after successful completion of the first semester of study
- C-NAP tuition/fees the 2008-2009 academic year are \$450 per credit hour
 - The program consists of a total of 64 credit (semester) hours
 - Additional costs for the program include, but are not limited to, books, uniforms and equipment (e.g. stethoscope), student nurse liability insurance, immunizations (if needed), CPR (AHA BLS-Health Provider), criminal records check (finger printing), and costs associated with pinning and graduation (see “Additional Information” later in this document).
- 30 students will be admitted to each cohort.

State of Ohio Approval and National CCNE Accreditation

The C-NAP program is one of two Capital University Department of Nursing pre-licensure BSN program tracks, and as such is approved by the Ohio Board of Nursing. Graduates are eligible to apply to take NCLEX-RN® and apply for licensure to practice nursing as a registered nurse in Ohio or any other state or U.S. territory. In addition, the program is nationally accredited by the Commission on Collegiate Nursing Education (CCNE).

ADMISSION CRITERIA

The applicant should begin by sending a completed application and application fee to the Capital University Admission Office. The C-NAP application is available from the Web site as a PDF document.

- A **completed** baccalaureate or higher degree from a regionally accredited college or university.
 - Official transcripts must be forwarded to the Admission Office from the awarding college or university.
 - The bachelor's degree must be completed at the time of application. Individuals graduating after this date should consider applying for admission the following year.
 - A **3.0 cumulative minimum grade point average (GPA)**. The GPA will be weighted if multiple transcripts are presented, but at least one transcript must show a completed baccalaureate or higher degree.
 - Application to the C-NAP program is competitive; the 3.0 GPA is the minimum standard.
 - A written essay.*
 - Two recommendations (from non-relatives); select from the following categories:
 - Current/former teacher/professor or academic administrator;
 - Current employer/supervisor; or
 - Current professional colleague.
- The recommendation form is found as a PDF document on the C-NAP Web site
- An interview is required.
 - Prerequisites: The application includes a section where the applicant will indicate specific courses from their transcript(s) that will meet the prerequisite requirements. This section **must** be completed, and will facilitate the ability of the Admission Office to identify each prerequisite by course number and name on the appropriate transcript.

Prerequisites may be taken at any U.S. accredited college or university. At times course titles and prefixes may not do justice to the content; in this case, include an official course description from the college or university catalog/bulletin/Web site with your application.

- Microbiology (**within the last 5 years**)**
- Human Anatomy & Physiology (**within the last 5 years**)**
- Statistics. The statistics course should consist of a basic course, either undergraduate or graduate, that familiarizes the student with the basic elements of statistical technique. An upper-division "research" or "inquiry" course will not meet the prerequisite requirement.
- Human Nutrition
- Life Span Development (growth and development course[s] spanning birth through death; child and/or adolescent development alone is insufficient). If the applicant has evidence of child and/or adolescent development, they may either take a course emphasizing "adult" (through old age and death) growth and development, or should take one of the suggested full life-span courses.
- Psychology or Sociology. Any basic or upper-division level psychology *or* sociology course will suffice.

***The written essay should:**

- Express your motivation for making a career change to nursing at this point in your adult life.
- Address your professional goals in nursing.

- Briefly speak to your commitment to engage in full-time professional study.
- Demonstrate your ability to think logically and articulate clearly in writing.
- Be no less than one and a half pages, and no more than two pages single spaced, typed, 12-point font, with reasonable margins.

****5-year requirement for science prerequisites.** The C-NAP program is grounded in the humanities as well as the sciences, but it is essential that knowledge of anatomy, physiology, and microbiology is current. If the applicant is currently working in a health care or science field that requires frequent, current use of the sciences required as prerequisites, the applicant may ask for a waiver of the 5-year requirement. A waiver request requires detailed information regarding the applicant's field of employment and the method by which the applicant has remained current in science content in microbiology, human anatomy, and/or human physiology. The decision of the C-NAP Admissions Committee is final in this matter.

Conditional Acceptance:

The conditional acceptance status may be offered if the applicant, who otherwise meets all admission criteria, is in the *final* (i.e., one more quarter/semester of prerequisite courses remaining) process of completing prerequisite courses.

- **Proof of enrollment in the final prerequisite courses is required for Nursing Department Review of the Application** (i.e. print out of the student's official schedule that shows the name of the college/university)
 - Eligibility for conditional acceptance depends on:
 - The applicant's GPA going into the final prerequisite courses, including academic strength in other prerequisite courses taken, particularly the sciences;
 - The number of prerequisites remaining to be taken; and
 - Successful completion of the prerequisite courses.
 - Proof of enrollment must be sent to the Admission Office for conditional acceptance to be considered.

If you have any questions during the early stages of this admission process, please call the Admission Office. Once your application packet is complete, the Admission Office will forward your file to the Nursing Department for review and admission decision. You will receive a letter from the Nursing Department indicating that your admissions file has been forwarded and received.

- The deadline by which **all admissions materials** must be in the Admission Office is **March 1**
 - Exceptions:
 1. Final transcript if graduation from a baccalaureate degree program is pending; this must be received by the admissions office by April 1 (for individuals graduating during a Winter Quarter; or
 2. Proof of enrollment in final prerequisite courses, which must be received by March 1 (this date accommodates most quarter & semester system registration windows).

Enrollment in Prerequisite Courses during Summer Session Prior to Admission:

Unless the prerequisite course is a compressed, half/semester or quarter course, it is important that courses completing in early September are either:

- Evening courses,
- Weekend courses, or
- Online courses

Daytime courses that run a full quarter and extend into September will conflict with the beginning of the fall term of the C-NAP program, which begins in late August.

Additional Information: Nursing is a practice profession, and as such, requires a level of accountability with regards to health and safety (e.g. immunizations) and safety of the public (e.g. criminal background checks). Nursing Department policies, health care agency policies and state regulations all affect requirements for admitted nursing students and/or graduates. With that identified, two items are worth mentioning prior to an admission decision:

- You may wish to begin a Hepatitis B series. (If you have not already had the series.) This immunization is given in three doses. The first dose is administered, then the second dose administered four weeks following the first dose; the third and final dose is administered five to six months following the first dose. You may contact your primary care physician or a city or county health department to receive the series. At a minimum, the first two injections must be completed prior to beginning the first clinical course (half-way through the fall term), and the series must be completed for progression to Spring semester.
- Be advised that a criminal record check will be required. Hospitals and health care agencies require evidence of a satisfactory criminal record check as a condition for clinical practice by students. All nursing students will need to be fingerprinted through both the BCII and FBI prior to clinical experiences. A second background check is required by the Ohio Board of Nursing prior to taking the NCLEX-RN® licensure exam. If your background check “expires” during the course of the program, you may need to complete an additional check, as required by clinical facility contracts. *You do not need to be fingerprinted at this time – this serves as an advisory only.*
- Be advised that a drug-urine screen will be required. This will be conducted by an independent contractor on-site at the Nursing Department prior to the first clinical experience.
- A half-day orientation will be scheduled prior to the start of Fall term. This is likely to be scheduled during the week prior to the first week of classes.

Additional information will be forthcoming on admission to the program.

Once your application is complete, and includes your application form with fee, transcript(s), written essay and two references, it will be reviewed by the Admission Office to determine eligibility for review by the Department of Nursing. Eligible candidates may be called to interview with a representative of the C-NAP Admissions Committee as a part of the admission process.

- Applications will be reviewed by the Nursing Department C-NAP Admissions Committee following the March 1 deadline

IF YOU ARE ACCEPTED, you will be notified in writing and given instructions as to how to proceed.

Thank you for your interest in the C-NAP program! Nursing is an exciting and rewarding field, and there is a great need for competent and caring practitioners. We look forward to your application!

C-NAP URL: www.capital.edu/CNAP/

OR

www.capital.edu, use the drop down list (which defaults to “High School Students”) to select “Nursing, Future Students”, then select “Nursing Accelerated Program”