



1 College and Main
Columbus, Ohio 43209-2394

Authorization to Release Student Education Record Information

The Family Educational Rights and Privacy Act of 1974, as amended, protects the privacy of educational records, establishes the rights of students to inspect and review their educational records, and provides guidelines for the correction of inaccurate or misleading information. This release applies to the disclosure of educational records. The student authorizing the release of his/her educational records must authorize Capital University to release education record information and indicate the date on which the authorization for release will expire.

Printed Name of Individual To Whom Information Will Be Released (first MI last):
Address (street, city, state, zip code):
Relationship of Individual to Student:
Date Authorization Will Expire:

I authorize the release of my student education record information to the individual named above.

Printed Name: (first, MI, last)	Student Identification Number:
Signature:	Date: