

Fall 2025 Housing Selection: Guide for Returning Students

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RESIDENCY POLICY

RESIDENCY REQUIREMENT

Residency at Capital University isn't just living on campus, it's about living connected. Our dynamic team of professional level Community Coordinators and undergraduate peer leaders (Resident Assistants or Community Assistants) act as your "experts-in-residence," trained to guide and assist you as you navigate student life. Our work is guided through our evidence-based Community Development Model, which serves as the blueprint for a common residential experience. In each community peer leaders enact this model to educate, engage, and establish you within the #CapFam during your residency.

Residency is an integral part of your education as a Capital University student. Therefore, students who are enrolled in full-time, undergraduate courses are required to maintain residency, living in university residence halls, apartments, or houses for the duration of enrollment as an undergraduate.

Students are responsible for becoming familiar with the policies and procedures outlined in the Capital University Student Handbook. For residency purposes, a commuter is defined as any student who has an approved release from the housing requirement, per the criteria listed here. A resident is defined as any student who is or will be living in the Capital University residence halls, apartments, or houses. Capital University recognizes that some students may live within the area or have other circumstances that may make them eligible to apply to reside off-campus.

REQUIREMENTS FOR HOUSING RELEASE

The following list contains the eligibility requirements for a Housing Release Request

- Must be 22 or older
- Must have 60 credit hours by the start of the next semester
- Must be married (marriage certificate required)
- Must live with parents/court appointed guardians in permanent residency within 30 miles of the campus (verified by the Office of Admissions/Registrar)
- Housing accommodation(s)
 - Must have diagnosis of an ongoing health-related issue requiring special living accommodations that University housing cannot reasonably provide (supporting documentation and registration with the Office of Accessibility Services required)
- Extenuating circumstances
 - Must have change in financial status which demonstrates a hardship if the student is required to live on campus (verified by the Office of Financial Aid)

RELEASE PROCESS

Students who desire to live off-campus for the **fall** semester must complete and submit an online Housing Release Request on or before July 1.

Students who desire to live off-campus for the **spring** semester must complete and submit an Online Housing Release Request on or before December 1. If there is a change in residency status, students must request a Financial Aid Estimator through the Office of Financial Aid.

Please note that applications from residential students requesting a mid-year release will **only be considered for those students who have documented extenuating circumstances that demonstrate a possible risk or hardship** if the student is required to live on campus.

Requests will be evaluated and students will receive written notification of their release status. Students are strongly cautioned against signing a lease before receiving official notification that they have been released from the residency requirement. Those who fail to meet University criteria for residing off-campus will be assigned to a University room and board plan and be billed accordingly, whether or not they select to reside or eat on campus.

To ensure accuracy of contact information and to allow for changes in eligibility, students will be asked to complete the Housing Release Request form annually. As long as none of the eligibility requirements are being changed, students will not need to reproduce documentation.

SELECTION TIMELINE

3/21

APPLICATION & DEPOSIT DUE

All students planning to participate in the housing selection process must complete the online housing application and submit a \$100 housing deposit. Further instructions can be found later in this document.

3/31

SELECTION TIMES RELEASED

Students will receive their assigned selection window via email. This email will contain very detailed information about the selection process and eligibility. It is important that students read this communication thoroughly and reach out with questions.

3/31

VIEW AVAILABILITY, SET PREFERENCES

Once you have received your housing selection time, you are able to log in to eRezLife and view available space. At this time you can also set preferences for housing selection.

**4/7
THROUGH
4/14**

HOUSING SELECTION DAYS

Monday, April 7: Rising Seniors

Wednesday, April 9: Rising Juniors

Monday, April 14: Rising Sophomores

SELECTION ELIGIBILITY

HOUSING SELECTION ELIGIBILITY

- Students **must** complete the housing application and pay the \$100 housing deposit to be eligible to select housing.
- Neighborhood housing (apartments and houses) is available to rising Juniors and seniors. Additionally, these students must:
 - Be in good conduct standing with the University
 - Have a 2.75 GPA.
 - Please note that all roommates must meet these requirements

HOUSING SELECTION TIMES

Housing selection times are determined by class rank, and assigned randomly within that rank. Rank is determined by credits earned through Fall 24 + credits enrolled in Spring 25.

- Rising Seniors (90+ Credits)
- Rising Juniors (60+ Credits)
- Rising Sophomore (30+ Credits)

ROOM RATES 2025-26

Term Annual

TRADITIONAL

RESIDENCE HALL
(SAYLOR-AKERMANN, COTTERMAN,
SCHAAF)

SINGLE	\$4,117	\$8,234
DOUBLE	\$3,295	\$6,590
DOUBLE AS SINGLE*	\$4,913	\$9,826
SUPER SUITE**	\$4,171	\$8,342

SUITE STYLE

(TRINITY , COLLEGE AVE. HALL)

SINGLE	\$4,533	\$9,066
DOUBLE	\$3,642	\$7,284

NEIGHBORHOOD

(SHERIDAN, COMMONS, CU APT.)

SINGLE	\$5,553	\$11,106
DOUBLE	\$4,746	\$9,492

Term Annual CapBucks

RESIDENTIAL MEAL PLANS

ULTIMATE PLUS	\$3,399	\$6,798	\$200
240 BLOCK	\$3,399	\$6,798	\$400
200 BLOCK	\$2,650	\$5,300	\$300
125 BLOCK	\$2,173	\$4,346	\$300

COMMUTER MEAL PLANS

FREEDOM 100	\$1,367	\$2,734	\$150
FREEDOM 50	\$803	\$1,606	\$150

INFO SESSIONS

FIRST-YEAR STUDENTS
WEDNESDAY, FEB 26 AT 3:00PM

RSVP ON ENGAGE

UPPER-CLASS STUDENTS
THURSDAY, FEB 27 AT 3:00PM

RSVP ON ENGAGE

VIRTUAL INFO SESSION
FRIDAY, FEB 28 AT 3:00PM

RSVP ON ENGAGE

ROOMMATE MIXERS
MARCH 18 & 19 ; TIME TBD

RSVP ON ENGAGE

OPEN HOUSE
THURSDAY, MARCH 20; TIME TBD

RSVP ON ENGAGE

APPLICATION & DEPOSIT

STEP 1

Login to the eRezLife platform (<https://capital.erezlife.com>) using your Capital University login credentials.

STEP 2

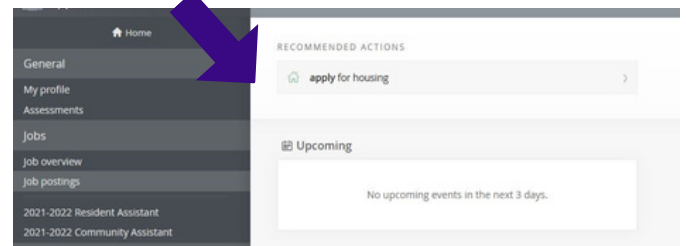
On your housing dashboard, select "apply for housing" under recommended actions.

STEP 3

Select "apply now" and complete your housing application.

STEP 4

Pay your deposit by visiting ACI Payments, Inc. (formerly Official Payments)



Application forms

Start your residence application by clicking the "Apply now" button for the application you are interested in.

Name	Deadline	Status	
Fall 2021: Housing Application (Current or Returning Capital Student)	Mar 26, 2021		Apply now

[Questions about your application?](#)

ACI PAYMENTS, INC.



My Account

Log In (Optional)
Log in for expedited access to our enhanced payment services.

E-mail Address:

Password:

[Get Help](#)

Make Payments On Time, Every Time

Taxes, tuition, utilities, rent, insurance... that's a lot of bills! Pay them simply, quickly and securely with ACI Payments, Inc.

ACI Payments, Inc. is a leading provider of digital payment solutions for the IRS, as well as states, municipalities, colleges and universities nationwide. Take advantage of our fast, convenient payment options and pay your bills on time, on your time, every time.

FEDERAL IRS PAYMENTS
Personal Taxes / Business Taxes

STATE PAYMENTS
State Income Tax / Sales and Use Tax / Voting/ID Tax / Other State Payments

**WE'VE
CHANGED
OUR NAME**

Official Payments
IS NOW
ACI Payments, Inc.

STEP-BY-STEP GUIDE TO:
**CREATING ROOMMATE
GROUPS**

STEP-BY-STEP GUIDE TO:
**SETTING FAVORITES IN
ADVANCE OF SELECTION**

STEP-BY-STEP GUIDE TO:
SELECTING HOUSING

**FREQUENTLY ASKED
QUESTIONS**