University Diploma Replacement Form
(cost of $25.00 per diploma)

1. Name to appear on Diploma*
   (please print)

2. Full Name

3. Previous Name(s)

4. Last four of Social or Date of Birth (required)

5. Current Address
   street address
   city, state & zip code

6. Phone

7. E-Mail Address

8. Year of Degree Completion (please approximate if not definite)

9. For which degree(s) do you want your diploma printed?
   - Bachelor of Arts
   - Bachelor of Social Work
   - Bachelor of Music
   - Bachelor of Science in Nursing
   - Master of Business Administration
   - Master of Science in Nursing
   - Master of Music Education
   - Master of Arts in Education
   - Master of Theological Studies
   - Master of Youth and Family Ministry
   - Master of Divinity
   - Master of Sacred Theology
   - Master of Theological Studies
   - Master of Youth and Family Ministry
   Other: ____________________________
   (While degrees do appear, majors, minors and specializations are not printed on the diploma.)

Signature ____________________________ Date ____________________________

Make checks payable to Capital University in the amount of $25.00 per diploma and mail form to

Office of the Registrar
1 College and Main
Columbus, OH 43209
Telephone: 614-236-6150
Fax: 614-236-6753

*If the name you are requesting on your diploma is not listed in our system you will need to complete a change of name form.*