



Employee Contribution Payroll Deduction Authorization Form

Please print or type. Forward completed and signed form to Advancement Services, Yochum Rm. 49.

Name: _____

Capital ID #: _____ Phone Ext.: _____ Email: _____

Fund to Contribute to: _____
(i.e. Capital Fund)

Gift of \$ _____ per paycheck beginning _____ to continue indefinitely.

OR

Total Amount Donated: \$ _____ Total will be divided equally among Jan-Dec paychecks or among months selected below.

July – June Sept – June Other: _____

Months to Deduct:
 Jan. Feb. March April May June
 July Aug Sept Oct Nov Dec

Salaried employee - deductions will begin on the 25th of the first month indicated; form must be received by 15th.

Hourly employee - deductions will begin with the first applicable pay period of the first month indicated. Form must be received 10 days prior to first deduction.

You may change/cancel your commitment via written request to the Advancement Services Office.

Signature

Date

For Advancement Services use only:

Date entered: _____ By: _____

Capital University

FACULTY-STAFF CAPITAL FUND CAMPAIGN

Your support in Capital's Faculty-Staff giving campaign sends a powerful message to students, alumni, and even prospective members of the Cap Family. Gifts to the university—no matter the size of the contribution—are about participation. The work we do throughout the university has incredible value, and one of the easiest ways to show we support our own cause is to demonstrate that belief through charitable giving.

WHAT MATTERS MOST TO YOU?

As a member of the campus community, you have a special view of how philanthropy affects the university in different ways. We encourage you to choose how your support will make an impact inside the university.

OPTION 1: GIVE TO THE AREAS OF GREATEST NEED.

This is the what the Capital Fund does best—your support will be directed to where the university feels it is needed most.

Please indicate "Capital Fund" when asked for the fund you'd like to support.

OPTION 2: GIVE TO A SPECIFIC DEPARTMENT, PROGRAM, OR AREA OF INTEREST.

Designate your giving to one program or split your support among multiple areas of interest within the Capital Fund.

Choose from the list of departments or programs at right when asked for the fund(s) you'd like to support.

AREAS OF DESIGNATED SUPPORT

Art
Athletics
Biological & Environmental Science
Blackmore Library
Business
Chemistry & Biochemistry
Communication
Conservatory of Music
Convergent Media Center
Criminology & Sociology
Diversity & Inclusion
Education
English
Health & Sport Sciences
History
Law School
Mathematics, Computer Science & Physics
Nursing
Political Science & Economics
Psychology
Religion & Philosophy
Social Work
Student & Community Engagement
Student Scholarship Fund
Trinity Lutheran Seminary
Undergraduate Research
University Chaplaincy
World Languages & Cultures

THANK YOU FOR YOUR GIFT.

Your participation makes our campus community stronger.

*Please return the form for your contribution by recurring payroll deduction to
Advancement Services, Yochum Hall Room 49.*